

Minutes
Dovre Township Meeting
6/2/25

Call to Order: The meeting was called together at 6:00 PM. The Pledge of Allegiance was recited.

Present: Marie Ostby, Sherry Jean Larson, Keith Quale, Bruce Peterson, Rob Orsten, Pat Jacobs, Teren Novotny, Jordan Albrecht

Guests:

Joel Johnson: There is discussion of changing the road tax allocation by population-mileage or a combination. Joel will represent the townships at the discussion and this would be voted on at the fall meeting. He is asking all of the townships how they feel. The board was unanimous that we prefer that there be no change.

Discussion of the Board of Equalization. Dovre will go to open book with the county handling this.

There have been three meetings with the county regarding planning and zoning.

Zach Walz: Appeared with questions about park access and if they will be assessed. If it is decided to a group of residents, they would have responsibility for payment. If the deed is still in the name of Mr. Norling, he would be responsible to pay the assessment. Zach will investigate who holds the deed.

Barry Pederson: Duinicks will not come back again to fix where his driveway washed out. Barry thinks there should be fill applied and then he will sod the area. Supervisor Quale will follow up with the engineer.

Howard Werner:

Approval of Minutes 5/5/25: Supervisor Ostby moved to approve the minutes, Supervisor Peterson seconded and motion carried.

Fire Report: None

Treasurers Report. Teren stated that she didn't get funds transferred last month. There is an overdraft charge of 33.00. There is an annual fee for an overdraft transfer. Chair, Sherry Jean Larson will call and request that the fee be reversed and that NSF transfer be automatic.

Teren presented the balance sheet and profit and loss statement through April, 2025. Supervisor Orsten moved to accept, Supervisor Peterson seconded and motion carried.

Approval of Orders

Supervisor Peterson moved to approve the orders, Supervisor Quale seconded and motion carried.

Old Business:

- Crown Underground ROW application 2nd application fee received

New Business:

- Long Lake Road Project Update: bids came in 500,000 below the estimate. Duininck's were the low bidder. 3 bids received.
 1. Receive bids for Long Lake Road: Bids received:
Duininck, Inc. 2,222,677.12
Ashwill Companies 2,363,978.63
Crow River Construction 2,656,638.44
 2. The county is the fiscal agent and will hold the contract. Supervisor Peterson moved that we accept the Duininck bid, Supervisor Quale seconded and motion carried.
 3. Bonding: Discussion and will request a bond for 1.5 million. Supervisor Ostby moved to move forward with an estimated 1.5 bond sale, Supervisor Peterson seconded and motion carried. 5-0
- Auxiliary Roads, 15th St. NW
 1. Resolution to order plans for auxiliary road improvements 2025-06
Supervisor Peterson moved to approve the resolution, Supervisor Ostby seconded and the resolution passed.
 2. Set hearing for improvement to 15th St. NW: Possible dates, 7/2, 7/14, 7/16, or 7/21

Information:

- Township Legal Seminar by Couri & Ruppe June 5th 9-4 in Albertville
- Supervisor Peterson attended the legal seminar presented by Couri and Ruppe: Discussion regarding solar farms, contracting
- Fire Services calls: Hwy 71 and 41st Ave motor vehicle accident
3900 15th St. NE dispatched and cancelled en-route
15th St NW and 60th Ave NW grass fire
- Reminder that the clerk is resigning as of December, 2025
Need to determine a replacement
- Treasurer is resigning as of December, 2025. Jordan Albrecht will replace
- MAT Official Membership Cards received
- 2024 Population Estimates received: population estimate 2152
Household estimate: 835

Permission to Dispose: 15 misc. envelopes, notice of Township Legal Seminar, ballots from hearing for Long Lake Road Improvement project. Supervisor Larson moved to approve disposal, Supervisor Peterson seconded and motion carried.

Supervisor Ostby: Newsletter will be sent regarding Long Lake road

Supervisor Peterson: will follow up on easements

Supervisor Quale: Got a call about a tree down. This was the responsibility of the land owner.

Supervisor Larson: Rodelius easement will be signed,

Upcoming Meetings:

6/2/25 Meeting recessed to 6/23/25 for the purpose of talking about bonding

7/7/25 July Township Meeting: Supervisor Peterson is not able to attend.

Supervisor Ostby moved to continue the meeting until June 23 at 6 PM. Supervisor Orsten seconded and motion carried. The meeting continued at 8:12 PM.

Continued Meeting 6/23/25

Sherry Jean Larson called the meeting to order at 6 PM. Present: Sherry Jean Larson, Bruce Peterson, Keith Quale, Rob Orsten, Marie Ostby and Pat Jacobs. Guest: Todd Hagen

Todd Hagen provided a presale report for the General Obligation Improvement Bond.

Discussion of the bond amount. The Bond amount will be 1.5 million.

Resolution 2025-07 Resolution Providing for the Issuance and Sale of General Obligation Improvement Bonds, Series 2025A in the Proposed Aggregate Principle Amount of \$1,500,000.

Supervisor Ostby moved to approve the Resolution, Supervisor Peterson seconded and motion carried 5-0.

Resolution 2025-08 Resolution Receiving Feasibility Study and Ordering Improvement Hearing on July 16th at the HHS building.

Supervisor Peterson moved to approve the resolution, Supervisor Quale seconded and the resolution passed 5-0.

The official encumbrance letter for the LRIP grant was received. We will receive 17,000 more than we asked for.

Resolution 2025-09 Local Road Improvement Program Grant Agreement Grant Terms and Conditions. This says that we are accepting the grant and the Township will be responsible for costs exceeding the project. Supervisor Peterson moved to approve, Supervisor Quale seconded and the Resolution passed 5-0.

Easements are still needed from Daak, Cedergreen, Campbell, Wearda, Linder, Larsen.

Supervisor Quale moved to adjourn, Supervisor Orsten seconded and motion carried. The meeting adjourned at 7:20 PM.

Sherry Jean Larson, Chair

Pat Jacobs, Clerk